



INVITATION LETTER FOR CIVIL WORKS

Package Code: TEQIP-III/2020/JK/gcej/229
Package Name: Electrical Minor Work

Current Date: 18-Feb-2020
Method: Shopping Civil Works

To,

Dear Sir,

Sub: INVITATION LETTER FOR CONSTRUCTION OF **Electrical Minor Work**

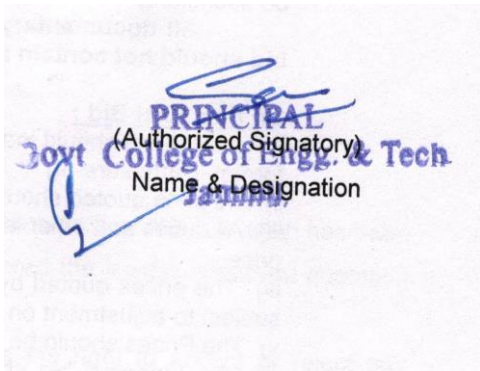
1. You are invited to submit your most competitive quotation for the following works: -

Sr. No	Brief Description of the Works	Approximate value of Works (Rs.)	Expected Completion Period (in Days)
1	Electrical Minor Work	500000	60

2. Government of India has received a credit from the International Development Association (IDA) in various currencies equivalent to US\$ 36000000000 towards the cost of the Technical Education Quality Improvement Programme [TEQIP]-Phase III Project and intends to apply part of the Proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. The _____ Project in _____ state is being implemented by _____, which is an autonomous society registered under the Societies Registration Act.
4. To assist you in the preparation of your quotation, we are enclosing the following:
- 1) Detailed Bill of Quantities, with estimated rates and prices;
 - 2) Technical Specifications;
 - 3) Instructions to Bidders (in two sections).



5. You are requested to provide your offer latest by **16:00hrs.On04-Mar-2020**
6. Pre-bid meeting on **28.02.2020** at **12:00 Noon.**
7. Quotations will be opened in the presence of Bidders or their representatives who choose to attend at **16:00 on05-Mar-2020** in the office of **Government College of Engineering and Technology ,Chak Bhalwal-181122, Jammu (J&K).**
8. Liquidated Damages will be applied:
 - 1) Liquidated Damages Per Day Min % : 0.01
 - 2) Liquidated Damages Max % : 10
9. We look forward to receiving your quotations and thank you for your interest in this project.



PRINCIPAL
(Authorized Signatory)
Govt College of Engg. & Tech.
Jammu

Name & Designation

Instructions to Bidders

1. Scope of Works

The **Government College of Engineering and Technology** (Employer) invites quotations for the construction of works as detailed in the table given below-

Sr. No	Brief Description of the Works	Approximate value of Works (Rs.)	Expected Completion Period (in Days)
1	Electrical Minor Work	500000	60

The successful bidder will be expected to complete the works by the intended completion date specified above

2. Qualification of the bidder: The bidder shall provide qualification information which shall include:-

(a) Total monetary value of construction works performed for each year of the last 3 years:

(b) Income tax clearance certificate from the concerned IT circle;

(c) Report on his financial standing; and

(d) Details of any litigation, current or during the last 3 years in which the bidder is involved, the Parties concerned and disputed amount in each case.

3. To qualify for award of the contract the bidder:-

(a) Should have satisfactorily completed as a prime contractor at least one similar work of value not less than Rs. 500,000 in the last three years;

(b) Should possess valid electrical license for executing building electrification works (in the event of the works being sub - contracted, the sub-contractor should have the necessary license);

4. Bid Price

(a) The contract shall be for the whole works as described in the Bill of quantities, drawings and technical specifications. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.



(b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.

(c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

(d) The rates should be quoted in Indian Rupees only.

5. Submission of Quotations

5.1 The bidder is advised to visit the site of works at his own expense and obtain all information that may be necessary for preparing the quotation.

5.2 Each bidder shall submit only one quotation.

5.3 The quotation submitted by the bidder in two bid format:

Technical Bid :

The technical bid comprising of following documents should be sealed in envelope "A" mentioning Technical Bid on top of the envelope. The envelope must mention package no. and name.

- i) The Technical Bid should be submitted as per the bid format. (Annexure-I)
- ii) A compliance list against the technical specifications as per Annexure-I should be provided.
- iii) Proof of Registration of the bidder.
- v) Copies of PAN Card and GST registration no.
- vi) Signed copy of the tender document, with company seal, agreeing to the terms & conditions must be submitted.

All documentary proof must be listed on the letterhead of the company. This part of bid should not contain any "Price information".

Financial Bid :

- i) Financial bid should indicate item wise price for the items mentioned in the technical bid as per the format. (Annexure-II)
- ii) The price quoted should be F.O.R GCET Jammu.
- iii) All duties and other levies payable by the supplier under the contract shall be included in the unit price.
- iv) The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- v) The Prices should be quoted in Indian Rupees only.
- vi) The Financial bid should be sealed in envelope "B" mentioning Financial Bid on top of the envelope. The envelope must mention package no. and name.

5.4 The bidder shall seal the quotation in an envelope addressed to the **Government College of Engineering and Technology ,Chak Bhalwal, Jammu (J&K)**. The envelope will also bear the following identification: -
Quotation for **Electrical Minor Work**.



Do not open before **05-Mar-2020 16:00** (time and date of quotation opening).

5.5Quotations must be received in the office of the **Government College of Engineering and Technology ,Chak Bhalwal, Jammu (J&K)** not later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day

5.6Any quotation received by the **Government College of Engineering and Technology ,Chak Bhalwal, Jammu (J&K)**, (Employer) after the deadline for submission of quotations will be rejected and returned unopened to the bidder.

6.Validity of Quotation

Quotation shall remain valid for a period not less than **55** days after the deadline date specified for submission.

7.Opening of Quotations

Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the letter of invitation.

8.Information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

9.Evaluation of Quotations

The Employer will evaluate and compare the quotations determined to be substantially responsive i.e. Which

(a)Meet the qualification criteria specified in clause 3 above;

(b)Are properly signed; and

(c)Conform to the terms and conditions, specifications and drawings without material Deviations.

10.Award of contract

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price and who meets the specified qualification criteria.



10.1Notwithstanding the above, the Employer reserves the right to accept or reject any Quotations and to cancel the bidding process and reject all quotations at any time prior to The Award of contract

10.2The bidder whose bid is accepted will be notified of the award of contract by the Employer Prior to expiration of the quotation validity period.

11.Performance Security

Within 15 days of receiving letter of acceptance, the successful bidder shall deliver to the **Government College of Engineering and Technology ,Chak Bhalwal, Jammu (J&K)** (Employer) the performance security (either a bank guarantee or a bank draft in favour of the Employer) for an amount equivalent of 10% of the contract price. The Performance Security shall be valid till the expiry of the period of maintenance of the work, specified in clause 12.

12.Period of Maintenance:

The “Period of Maintenance” for the work is **12** months from the date of taking over possession or one full monsoon season whichever occurs later. During the period of maintenance, the contractor will be responsible for rectifying any defects in construction free of cost to the Employer.

13.Purchase of all construction materials including cement and steel as per the specifications (ISI certification marked goods wherever available) shall be the responsibility of the contractor.



QUALIFICATION INFORMATION**1. For Individual Bidders**

1.1 Principal place of business: _____

Power of attorney of signatory of Quotation.

[Attach copy]

1.2 Total value of Civil Engineering Construction work performed in the last Three years (in Rs. Lakhs) _____

1.3 Income Tax Return of last three years **[Attach copy]**

1.4 Proposed subcontracts and firms involve

1.4.1 PAN No.: _____ **[Attach copy]**

1.4.2 GST NO.: _____ **[Attach copy]**

1.4.3 Registration No. / License No.: _____ **[Attach copy]**

S.No.	Work Description	Estimated Cost (In Rs.)
1.	Supply, installation, testing and commissioning of electric connections internal and external to 120 Nos. of computers in computer centre and to 19 nos. of already installed AC's in different blocks of GCET Campus, Jammu (As per Site). Complete job with material and work done charges. List of required material is enclosed as per Annexure-I	5,00,000.00

S. No.	Particular	Quantity	Compliance (YES/NO)
1	Wire 1.5 Sq.mm Copper (Multistand) (Poly cap, Havells, Grand Lay, Anchor)	20 Roll (8-Black, 8-Red, 4- Green)	
2	Wire 4 Sq.mm Copper (Multistand) (Poly cap, Havells, Grand Lay, Anchor)	14 Roll (5-Black, 5-Red, 4- Green)	
3	Wire 6 Sq.mm Copper (Multistand)	11 Roll	

	(Poly cap, Havells, Grand Lay, Anchor)	(4-Black, 5-Red, 2- Green)	
4	Wire 10 Sq.mm Copper (Multistand) (Poly cap, Havells, Grand Lay, Anchor)	07 Roll (2-Black, 3-Red, 2- Green)	
5	PVC Conduit Pipe 1" (Heavy Duty) (Poly Cap, National , High Power, Anchor)	300 Nos.	
6	PVC Bend 1" (Poly Cap, National , High Power, Anchor)	10 Dozen	
7	D.B. SPN Box 6 way (Double Door) (Anchor, Havells, Indo Asian)	10 Nos.	
8	MCB 6 A (Havells, HPL, Anchor, Philips)	40 Nos.	
9	SPN 16 A (Havells, HPL, Anchor, Philips)	10 Nos.	
10	SPN 32 A (Havells, HPL, Anchor, Philips)	19 Nos.	
11	SPN 40 A (Havells, HPL, Anchor, Philips)	13 Nos.	
12	SPN 63 A (Havells, HPL, Anchor, Philips)	01 No.	
13	Tape Roll (Anchor, steel grip)	50 Nos.	
14	MCCB, 4 Pole, 125 Amp. (L&T, Schinder, A.B.B., E.T.N.)	01 No.	
15	Switch 6 Amp Piano type (Anchor, Havells, Sanchi)	28 Nos.	
16	Socket 6 Amp 5 Pin Piano type (Anchor, Havells, Sanchi)	28 Nos.	
17	Gang Box 4 way 6A (Havells, Anchor)	12 Nos.	
18	PVC Conduit Pipe 3/4" (Heavy Duty) (Poly Cap, National , High Power, Anchor)	50 Nos.	
19	Flexible Pipe 3/4 "	3 Roll	
20	SPN Box (Heavy Duty) (Anchor, Havells)	21 Pc.	
21	Clamp 3/4 " (Nail type)	1 Pkt.	
22	Clamp 1 " (Nail type)	1 3 Pkt.	
23	Clamp 1 ½ " (Nail type)	1 Pkt.	
24	PVC Clamp 3"	05 Nos.	

25	PVC Pipe 3 “	25 Mtr.	
26	PVC Conduit Pipe 1 1/2” (Heavy Duty) (Poly Cap, National , High Power, Anchor)	40 Nos.	
27	1 ½” Screw (Black)	02 Pkt.	
28	04 Pin 36 Watt CFL (Philips, Bajaj, Wipro, Crompton)	03 Dozen	
29	36 Watt Choke Electronic (Philips, Bajaj, Wipro, Crompton)	50 Nos.	
30	Tube Light LED 4’ Complete fittings (Philips, Bajaj, Wipro, Crompton)	12 Nos.	
31	Flexible Pipe 1”	01 Bundle	
32	Flexible Pipe 1 ½ ”	01 Bundle	
33	TPN 63 Amp (Havells, HPL, Anchor, Philips)	06 Nos.	
34	D.B. Box 12 Way (Double Door) (Anchor, Havells, Indo Asian)	02 Nos.	
35	PVC Gutti (6mm)	10 Pkt.	
36	Copper Plate 2’ × 2’×5 mm	02 Nos.	
37	DC Copper Wire 08 No.	05 Kg	
38	Charcoal for Earthing	160 Kg	
39	Salt for Earthing	60 Kg	
40	G.I. Pipe 1” (Tata, Jindal, Parkash Surya)	01 Length	
41	Brass Nut- Bolt 1 ½ “ & Warsher 3 Suter	02 Nos.	
42	Aluminium Armoured Cable 50 Sq. Mm, 3.5 Core (Havells, Polycap, Paragon, Grand Lay)	30 Mtr.	
43	Aluminium Thimble 50 mm	06 Nos.	
44	Aluminium Thimble 25 mm	02 Nos.	
45	Providing & fixing of Electric Pannel (Wall mounting) fitted with indicator Lamps, Voltmeter & Ampere Meter as per site.	01 No.	
46	Copper Strip 25 mm × 5mm	05 Mtr.	
47	Tube Starter 40 Watt , 220-240 V	200 Pc.	
48	2 Pin, 11 watt CFL (Halnonix , Bajaj, Philips, Crompton)	300 Nos.	



QUOTATION

To:

Principal
Government College of Engineering & Technology
Chak Bhalwal, Jammu-181122
Jammu & Kashmir

Subject: Electrical Minor Works

Sir,

We offer to execute the Works described in your letter referred to above in accordance with the Conditions of Contract enclosed therewith at percentage above / below the estimated rates, i.e., for a total Contract Price of -

Rs. ** _____ [in figures]

Rs. _____ [in words].

This quotation and your written acceptance of it shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any quotation you receive.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery. We hereby confirm that this quotation is valid for 45 days as required in Clause 6 of the Instructions to Bidders.

Yours faithfully,

Authorized Signature:

Date: _____

Name & Title of Signatory: _____

Name of Bidder: _____

Address : _____

* To be filled in by the Employer before issue of the Letter of Invitation.

** To be filled in by the Bidder, together with his particulars and date of submission at the bottom of this Form.



BILL OF QUANTITIES

S.No.	Description of Work	Unit	Qty.

Gross Total Cost :Rs.

We agree to execute the works in accordance with the approved drawings and technical specifications at a total fixed contract price of Rs.....(amount in figures) (Rs..... amount in words).

Signature of Contractor



**<< Organization Letter Head >>
DECLARATION SHEET**

We, _____ hereby certify that all the information and data furnished by our organization with regard to these tender specifications are true and complete to the best of our knowledge. I have gone through the specifications, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

We further certify that our organization meets all the conditions of eligibility criteria laid down in this tender document. Moreover, OEM has agreed to support on regular basis with technology / product updates and extend support for the warranty.

We, further specifically certify that our organization has not been Black Listed/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years.

The prices quoted in the financial bids are subsidized due to academic discount given to GCET Jammu.

**NAME & ADDRESS OF
THE Vendor/ Manufacturer / Agent**

Phone

Fax

E-mail

Contact Person Name

Mobile Number

GSTIN Number

PAN Number

(Signature of the Tenderer)

Name:

Seal of the Company

